UNIVERSITY OF ALBERTA

Meeting Agenda and Minutes

Agenda Items

1. Divide tasks amongst team members for sprint 1

Attendees:

Jensen Khemchandani

Peter Qiu

Ronggang Cui

Matthew Sheydwasser

Leen Alzebdeh

Victor Nguyen

Tomas Peschke

Divide tasks amongst team members for sprint 1

Notes:
- All tasks in sprint 1 fall under the 'documentation' category and will all be hosted via **mkdocs** and therefore must be in .md format
- **User stories**: Matthew, Tomas, Roman
- **Project Overview**: Leen
- **Teamwork Document**: Peter
- **High level software design**: Jensen, Victor
- **User interface mockups**: Roman
- **Sprint planning**: Full team activity

New action items and responsibilities:
- Work on assigned tasks and communicate status before Monday